

UVA Innovation Hub
Governing Board Meeting

February 26, 2025

Time: 3:30 p.m.

Location:

Willow Tree

1835 Broadway Street

Charlottesville, VA

I. Call to Order (Chair)

II. Approval of the Minutes from January

III. Welcome/Good and Welfare (Chair)

A. Completion of Conflict of Interest form

IV. Reports

A. Director's Report

V. Unfinished Business

A. Bylaw Review

a. Motion to Vote: Amending Bylaws

B. Committee Structure Finalization

a. Motion to Vote: Approve members of Oversight Committee and Finance Committee

i. Chair: Dr. Otey

1. Prospective Finance Committee Members: Renee Hoover, Director of Finance, Charlottesville City Schools; Shanika Burruss, Senior Grants and Contracts Administrator, UVA School of Education and Human Development

a. Dan Epstein, Director of Development Administration, School of Education and Human Development Foundation has agreed to work with the group as a consultant with a background in finance and fundraising

ii. Chair: Dr. Chiu

1. Prospective Oversight Committee: Dr. Coffey, Kala Somerville, Dr. Maeng

C. Director Performance Evaluation Process

a. Review VDOE Contract

b. Draft Oversight Committee Evaluation Procedures

c. Draft Lab School Director Evaluation

d. Draft Lab School Evaluation Tool

VI. New Business

A. Schedule next meetings (April and June/July)

VII. Comments and Announcements (Chair)

VIII. Adjournment by Chair